WRHC Board Meeting
October 7 and October 21, 2020
Minutes

Present: Andersen, Edgington, Hacker, Syrnyk

1. WRHC 2021 at Southern Utah University (SUU)
    a. Hacker reported on SUU's preparations to host the virtual WRHC 2021 conference on Saturday, April 10, 2020. SUU's IT department is able to help build the conference website and will do so at no charge to WRHC. Holding the conference virtually should also cut costs associated with a keynote as we will be paying the honorarium only, not travel costs.
        i. Syrnyk asked whether there would be a mix of synchronous and asynchronous events. Hacker noted that, while the conference will be synchronous, there will be the possibility of making presentations and/or materials available ahead of time via the eventual website. Hacker shared an example website from ASU that SUU will use as a model in developing the conference infrastructure. It will allow for handouts and other supports to be shared and stored for a period of time for asynchronous access.
        ii. Hacker noted that one format she and her team are considering is holding sessions in a seminar format in which presenters would pre-circulate their presentations ahead of live discussion on April. All in attendance agreed that this format would engage participants, especially students, and help them to get the most out of the experience.
        iii. Syrnyk inquired about potential registration fees for participants. Although an exact figure has not yet been determined, WRHC will follow NCHC's example in reducing costs for the virtual format to the extent possible and anticipates a fee of between $20 and $40. Conference swag may also be offered for an additional cost.
        iv. Finally, Hacker reported that a conference theme and CFP will be forthcoming in early November.
2. Board succession
    a. Due to the change in hosting institution for WRHC 2021, the board discussed succession of officers. According to Article 5 of the WRCH constitution, "The conference coordinator of the following annual WRHC conference shall assume the position of Vice President at the business meeting of the current annual WRHC meeting. He/she shall hold this title until the business meeting of the following annual WRHC conference, at which point he/she assumes the role of President" and, according to Article 5, section 1 of the WRHC by-laws, "The WRHC President's Council […] will include the current WRHC President, the current WRHC Vice President, the former WRHC President, the current WRHC Executive Secretary/Treasurer, and one member to be elected at large."
    b. Following the normal rules of succession, Andersen would be the president, Hacker would be the past president, and a representative from the University of New Mexico would be vice president for 2021. However, Andersen proposed that Hacker continue as president in 2021 as the host of the 2021 conference.
    c. The board members provisionally agreed that the board structure for 2021-2022 will be Hacker as president, Andersen as past vice president, a representative from UNM

as vice president, and Syrnyk as at-large representative. Edgington's term is set to expire at the 2021 WRHC conference. Edgington is willing to continue serving in the role, but other nominees will be welcomed at the spring business meeting where a vote will be held.

3. Fall business meeting
   a. The fall business meeting will be held virtually on November 12 from 3:00–4:30 PM. Zoom information will be forthcoming to the membership.